



Tuesday, January 10, 2017

**NOTICE OF REGULAR SESSION, EXECUTIVE SESSION AND WORK SESSION OF
THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARD OF
DIRECTORS OF THE COCONINO COUNTY PUBLIC HEALTH SERVICES
DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**10:00 a.m. – Regular Session
Public Hearing and Executive Session immediately following
1:15 p.m. – Work Session
First Floor Conference Room
219 E. Cherry Ave.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Passing of the Gavel

Board of Supervisors Consent Agenda:

1. Approve the minutes from the Board of Supervisors' meetings held on December 6, 2016 and December 13, 2016.
2. Ratify and/or approve all warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

Run Date	Warrant Numbers	Computer Register Totals
12/08/16	91703873-91704081	\$1,537,505.27
12/08/16	EFT 6190-6287	\$221,585.44
12/15/16	91704082-91704288	\$1,137,862.68
12/15/16	EFT 6288-6343	\$117,674.10
12/22/16	91704289-91704465	\$1,338,183.62
12/22/16	EFT 6344-6408	\$154,556.34
12/29/16	91704466-91704562	\$431,935.95
12/29/16	EFT 6409-6439	\$62,505.33

3. Approve Resolution 2017-09 to correct the tax roll as noted on the Tax Roll Correction Summary dated December 20, 2016. **Assessor**

4. Approve the appointment of Laurel Matsuda to serve as Limited Appointment Deputy Clerk of the Board to accept legal service on behalf of the County in the Clerk's absence. **Board of Supervisors**
5. Approve Amendment 6 to IGA DI16-002119 between Coconino County and Arizona Department of Economic Security to accept a reallocation of Workforce Innovation and Opportunity Act (WIOA) funds in the amount of \$121,311 to provide employment, training and education services to individuals and employers, and the corresponding budget adjustment to Fund 1879. **Career Center**
6. Approve transfer of \$851.38 from the Career Center Workforce Activities Fund 1881 and the Workforce Innovation and Opportunity Act Fund 1879 and the corresponding budget adjustments. **Career Center**
7. Set for public hearing to be held at the Board's meeting of January 24, 2017 at 6:00PM Case No. ZC-16-001: A request for a Zone Change from CG-10,000 (Commercial General) to CN-2/A (Neighborhood Commercial, 2 acre minimum parcel size) for 2.21 acres. The property is located at 610 S. State Route 89A and identified as Assessor's Parcel Number 116-08-003G. Applicant: Viola's Flower Garden, Inc., Flagstaff, AZ. **Community Development**
8. Approve the renewal of an Intergovernmental Agreement (IGA) between the Arizona Department of Housing, Office of Manufactured Housing (OMH) and Coconino County, delegating authority to the Community Development Department to permit and perform inspection services for the installation of manufactured homes. **Community Development**
9. Approve Resolution 2017-05, approving the Final Plat for Johnson Ranch subdivision, Phase One, Case No. SUB-15-002, property is located off State Route 89 at Johnson Ranch Road, Assessor's Parcel Number is 301-31-003A; Applicant is D & G Development, LLC, Flagstaff, Arizona. **Community Development**
10. Approve Resolution 2017-08, authorizing Coconino County Community Services to administer the Community Development Block Grant (CDBG) funds for Contract No. 88C-16 between the City of Flagstaff and Community Services for housing stabilization to City of Flagstaff residents in the amount of \$24,600.00. **Community Services**
11. Approve extension of a contract between Coconino County and the Arizona Department of Housing from December 1, 2016 to August 1, 2017 to continue rehabilitation services through Community Development Block Grant (CDBG) Regional funds for residents of Coconino County. **Community Services**

12. Approve an authorization to enter into a Sub-grant Award Agreement with the Arizona Department of Public Safety to provide staffing for the increased recruitment of CASA Volunteers in the amount \$39,872.00, for the period of October 1, 2016 through September 30, 2017. **Juvenile Court**
13. Approve Resolution 2017-02, accepting an Arizona Department of Education Grant for 2017 Coconino County “Title III Consortium” in the amount of \$32,078.55, for a service period of October 1, 2016 through October 30, 2017 and, corresponding budget adjustment. **Superintendent of Schools**
14. Approve Resolution 2017-01, accepting the Arizona Department of Education 2017 FASTER grant to Coconino County Education Service Agency awarded on September 1, 2017, in the amount of \$20,187.28 and, corresponding budget adjustment for the purpose of receiving and spending local, state, and federal monies to provide programs and services to school districts and charter schools within Coconino County. **Superintendent of Schools**
15. Approve a budget adjustment for Coconino County “Small Schools Service Program” in the amount of \$150,674.90 to provide support services to Chevelon Butte School District, Coconino County Regional Accommodation, Fredonia-Moccasin Unified, Grand Canyon Unified, Maine Consolidated and Williams Unified District for a period of October 1, 2016 through October 30, 2017. **Superintendent of Schools**
16. Approve a Budget Adjustment in the amount of \$625,548.94 and IGA for Coconino County for partnership funding of grant award- “Functions and Statistical Models” Improving Teacher Quality grant and accept the partnership of the CCESA with Northern Arizona University (NAU); the grant period is from December 19, 2016 – June 15, 2018. **Superintendent of Schools**
17. Approve a Budget Adjustment in the amount of \$620,487.57 and Intergovernmental Agreement between Coconino County, by and through Coconino County Educational Services Agency, and Northern Arizona (NAU) and, accept for partnership funding of grant award- “Building A STEM Integrated Classroom” (Improving Teacher Quality grant and, accept the partnership of the CCESA with Northern Arizona University (NAU) for the period of December 19, 2016 – June 15, 2018. **Superintendent of Schools**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

18. Approve a FY17 Budget Adjustment in the amount of \$2,069 in cost center 1307-31-3030-000-20-434-35-4315 allowing Coconino County Public Health Services District (CCPHSD) to fully draw down the \$12,000 grant awarded from the

Arizona Department of Health Services (ADHS) to provide services related to the control of tuberculosis. **Health District**

19. Approve an Independent Contract Renewal Amendment #2 with Axis Forensic Toxicology (AXIS), formerly known as American Institute of Toxicology, Inc. (AIT), to extend the agreement for one year, from July 1, 2016 to June 30, 2017, in an amount expected to not exceed \$100,000. **Health District**

The Board will resolve as the Board of Supervisors.

Public Hearing:

20. Public hearing, consideration and possible adoption of Resolution 2017-07, adopting revised user fees for the departments of the Assessor, Community Development, Community Services, Public Health Services District, Parks and Recreation, Public Fiduciary, Recorder, and Treasurer to be effective February 1, 2017. **Finance**

Work Session/Action Item:

21. Presentation and discussion regarding an update on activity of the Comprehensive One Stop located at Goodwill. **Career Center**
22. Approve the designation of Arizona Department of Economic Security Office located at 1701 N. 4th Street as the Comprehensive One Stop location for Coconino County as of February 1, 2017. **Career Center**

Executive Session:

23. Discussion and consultation with attorneys to consider the Board's position, obtain legal advice, and give instructions to counsel regarding Christiansen v. Coconino County. Pursuant to ARS 38-431.03(A) (4) the Board may enter into executive session. **County Attorney**
24. Discussion, consultation with attorneys, and possible direction regarding contract negotiations. Pursuant to ARS 38-431.03(A)(4) the Board may enter executive session for discussion and legal advice. **Parks and Recreation**

Break

Work Session – 1:15 p.m.:

25. Presentation and Discussion regarding Chapter 3 of the proposed County Engineering Standards. **Public Works**
26. Presentation and discussion regarding an update on Northern Arizona Public Employee Benefit Trust. **County Manager**

27. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon)
- Planning Calendar for 2017
 - Future Agenda Item
 - State and Federal Legislation
 - County Supervisors Association (CSA) Update
 - National Association of Counties (NACo) Update – *Timeline to submit NACo Resolutions*
 - County Manager’s Report – *Discussion regarding Board liaison appointments.*
 - Chair’s Report
- Reports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives, updates from County staff)
- o District 1 – Supervisor Art Babbott
 - o District 2 – Supervisor Elizabeth Archuleta
 - o District 3 – Supervisor Matt Ryan
 - o District 4 – Supervisor Jim Parks
 - o District 5 – Supervisor Lena Fowler

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2016.

Wendy Escoffier, Clerk of the Board